

SCHOOL IMPROVEMENT PLAN

Name of School: Shree Dipendra memorial primary school, Dharan

Address: Dharan sub-metropolitan city, ward number- 17, Railway

School's code number: 104

Contact number: 9804350176

Period of plan: 2072-2076 (Nepalese calendar) i.e. 2015- 2020 A.D.

Proposed total budget for five years: Rs. 97, 53,000 (Euro 84,078)

Name lists of organization for proposed fund requisition

- 1.) District education office
- 2.) Dharan municipality
- 3.) Society for helpless children (A partner organization of Stichting children home Dharan Netherlands)

Preface:

SIP is a plan which is done for school improvement. It informs us that how, by whom, when and what to do for making a standard, well developed and facilitated school. It is planned to meet targeted outcome of school improvement and to combine both trail and process of internal capacity and development of the school.

Actually, education is the backbone of a country. It is impossible to develop the country till all people have not educated. Similarly, it is also impossible to do any types of work without development of the country. It suggests that we all are responsible to build a model/sample school implying short-term and long-term plans of SIP within five years.

PART 1

1. Introduction of school

This school was established in 2050/51 B.S. having a hut and very few students. Now, more than 124 students are studying at the school. At first, it was founded by local people of this area; Mr. Dilip Humagain, Mr. Narendra Prasad Subba, Mr. Suraj Baraily and Mrs. Padama Kumari Gelal who are social workers and interested personalities to develop education. They donated cash and hard labour to build a 2 roomed school building. After then, this school was started to run. It got affiliation to run pre-primary classes from Dharan municipality in 2060 B.S. Similarly, UPCA Nepal (NGOs) and Lumanti institution helped financially to run those classes. Society for helpless children (NGOs) has been providing helping aid for pure drinking water, lunch and stationery since 2060 B.S. Dharan municipality has also been providing three thousand rupees per month for teacher salary. It is not enough to run school as a normal condition. It has also got an affiliation of primary level up to 5 classes from district education office, but it has not provided any teachers to school.

In the growth of classes, we should add subject teachers but the school has financial crisis to pay their salary. Thus, the school has to bear lots of difficulties and problems to run the classes of primary level.

Students of this school, who are very poor, they are children of uneducated and low rated labour, who don't the importance of education I their lives. Although, they are living in municipality area, they have to sell firewood collected from forest. They have a problem of hand to mouth. So, to send their children to school and to get education are out of their income source. However, teachers of the school convince them showing importance of education in their lives and conducting awareness programs.

Now, this school has become success to change their concept towards getting education. They are ready to send their children to school but the school is facing lots of current problems to run like a normal school. It is specially being run by different institution, organization and social workers. Teacher's low salary, open boundary space etc. are creating problems for running the school. Therefore, the effort is necessary from the community stakeholders for the overall development of school.

This school is situated in Dharan sub-metropolitan city, ward number- 17, Falkland. The most dwellers of this area are Dalit and Janjatis who are living in more than 300 houses there.

a.) Name lists of personalities who played a vital role for the establishment of this school:

- 1.) Mr. Narendra Prasad Subba
- 2.) Mr. Suraj Baraily
- 3.) Mr. Tilak Bahadur Sunuwar
- 4.) Mrs. Padam Kumari Gelal
- 5.) Mr. Dilip Humagai
- 6.) Mr. Chabilal Dhakal
- 7.) Mr. Mukti Prasad Rai

Name lists of president of school management committee and headmaster of this school since establishment:

S.N.	Name	Desig	S.N.	Name	Desig
1	Mrs. Padam Kumari Gelal	Principal	1	Mr. Narendra Prasad Subba	President
2	Mr. Parvat Sanjel	Principal	2	Mr. Suraj Baraily	President
			3	Mrs. Radha Koirala	President

b.) Geographical situation:-

Shree Dipendra memorial primary school is situated in the eastern part of Falkland Street, ward number- 17 of Dharan sub-metropolis, Koshi zone, Sunsari district, Nepal. It lies in the southwest from Dharan sub-metropolis office and it is 3 km far from there. It lies in the northern part of Sunsari headquarter and it is 38 km far from there.

East: Chatra Marg road

West: Sardu stream

North: Saraswati chowk

South: Charkoshe bush

Altitude form sea coast: 1139 feet

Latitude: 24.48 degree 4887 inch north

Longitude: 87.16 degree 5314 inch

Other organizations of this area:-

- Saptarangi park
- Udaya community forest
- Falkland youth club

c.) Structure of school community:

This school is providing education to different targeted castes and sub-castes of this area. They are Dalit and backwards people. Most of them are not conscious for educational improvement; however they are interested in the development of school. Basically, we can get discrimination in students' behavior and attitudes due to variation in their mother tongue, religion, culture, caste, tradition but this discrimination is unified by education of this school. The structure of school community is various but the community should play an important role for all round development of the school. The nature of school community is mixed which is listed as below;

- Mother tongue:- Rai, Limbu, Tamang, Newar, Sherpa, Gurung, Magar
- Religion:- Kirat, Buddhist, Isai, Hindu, Muslim
- Castes and sub-castes:- Rai, Limbu, Tamang, Newar, Sherpa, Gurung, Magar, Brahmin, Chetri, kaami, Damai, Sarki, Urau, Chaudhary, Bhujel, Musalman etc.
- Festivals:- Dashain, Tihar, Ubhauri, Udhauri, Chandi, Loshar, Eid, Christmas etc.

d.) Definition of service field:-

Any organization, institution or person which or who can provide service freely in the field is called service field. The students are admitted and studied in this school without paying any fee, which is service field school. Normally, a school which is accessible for all students is also known as service field school. The school has prepared educational programs that will be conducted and used for service field school. The school has selected following areas for the service field;

- In east:- Chatra Marg road
- In west:- Shardu stream
- In north:- Saraswati chowk
- In south:- Charkoshe bush

As mentioned above areas, which are supposed to be service field school; and the school is also conducting education programs there. We commit that student will be admitted freely at the school which also provide quality education very easily and without partiality. It is the continuous process of the school.

e.) Program details:

To make our school, good school within five years, the present condition of the school should be improved. For this, the following tasks should be done;

i.) Management of school infrastructures:-

The present condition of school building, furniture and toilet should be improved. Classrooms and furniture also should be built and managed according to the number of students.

ii.) Improvement of educational environment:-

Well equipped classroom, creation of teaching-learning environment in school should be managed. Similarly, extracurricular activities should be conducted according to the capacity and needs of the students. This school targets to get more than 80% education achievement as subject wise, class wise and level wise achievement within 5 years. For this, the educational activities of the school should be met as these achievements.

iii.) Financial management:-

To meet the target of the school, infrastructure and educational improvement is needed. Finance plays a vital role in developing the school. So, the internal and external income sources should be managed and operated transparently. Besides, the plan is made for collecting donations from different organization and using it for school improvement.

iv.) Need of government teachers' quota:-

Nepal government has not provided the school any teachers yet which is seen very necessary to the school. There are currently 7 qualified teachers in school. We hope government will provide 'Rahat' or contracted posts of the teachers as paid salary by the government.

PART 2

2. Necessity identification: Analysis of current condition:

a.) Class wise student profile:-

Class	Dalit		Janjati		Simantakrit		Others		Total
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	
Nursery	6	4	3	9	1	0	0	0	23
One	6	4	3	6	0	2	2	0	23
Two	4	6	4	4	1	1	1	0	21
Three	3	8	1	3	0	1	1	0	17
Four	6	8	4	3	1	0	3	0	25
Five	2	7	3	3	0	0	0	0	15
Total	27	37	18	28	3	4	7	0	124

b.) Profile of teachers' and staffs:-

S.N.	Teachers'/ staff name	Sex	Qualification	Joined date	Training	Types of appointment
1	Parvat Sanjel	M	I.A	3/10/2064	10 months	P.C.F. (Govt)
2	Menuka Shrestha	F	SLC	9/10/2062	10 months	Private
3	Sona Lawati	F	SLC	10/5/2071		Child Dev. center
4	Bishnumaya Acharya	F	B. Ed	2/25/2072		Private
5	Ramkumari Katwal	F	I.A	3/12/2072		Private
6	Prem Kumari Rai	F	I.A	8/8/2072		Private
7	Phulandevi Subba	F	I. Ed	1/11/2072		Private
8	Nirmala Tamang	F	Ordinary	4/10/2070		Private

c.) Infrastructure facility management:-

S.N.	particulars	Number	Sufficient	Insufficient	Maintenance/ improvement needed	Remarks
1	School building	3		✘	1 building	
2	Classrooms	7		✘		
3	Furniture (desk,bench)	50		✘		
4	Toilet	2		✘		
5	ladies toilet	1		✘		
6	Boundary wall			✘		
7	Drinking water tap	1		✘		
8	Playground		✘			

Interpretation of statistics:-

As above mentioned statistics shows that, in school, there are few physical facilities for the students but are not sufficient as according to the number of students. Similarly, new infrastructures of school building, furniture of the classroom are also insufficient to them. Thus, the present infrastructure of school should be reconstructed and re-managed.

d.) Administrative management of school:-

S.N.	Particulars	Available	Unavailable
1	Formation of school management committee according to educational rules and regulations	✘	
2	Formation of teachers-guardian committee according to educational rules and regulations	✘	
3	Appointment of principal according to educational rules and regulations		✘
4	Social assessment according to educational rules and regulations		✘
5	School's anniversary/ parents meeting	✘	
6	Management of quarterly meeting with stakeholders	✘	
7	Management of code of conduct according to educational rules and regulations	✘	
8	Meeting of school management committee in every two months	✘	
9	School's inspection, monitoring and technical support by school's inspector from source center	✘	
10	School visit and monitoring by school management committee and teachers-guardian committee	✘	
11	Yearly school calendar	✘	
12	Management of first aid kit in school	✘	
13	Regular health check up of students, distribution of medicine for leech and management of vaccine	✘	
14	Management of lunch for students	✘	

Interpretation of statistics:-

According to the table, it shows that school management committee should be improved very well to operate the school in well manner (according to the rules and standard). After analyzing the table, it is seen that school is lacking necessary materials and equipment for the best operation of school. School needs to improve the school management as well as educational management to meet the standard of school.

e.) Management of educational equipments:-

S.N	Types of equipment	Available	Unavailable	Adequacy		Useful	
				Yes	No	Yes	No
1	Level wise/ subject wise syllabus	✘			✘		
2	Subject wise textbook to student						
3	Subject wise teachers' directory				✘		
4	Library with reference materials/ book corner		✘				
5	Sports materials	✘					
6	Equipments and materials for science/ hygiene/ physical education		✘				

Interpretation of statistics:-

Effective teaching and learning activities demand sufficient reference materials and subject wise teaching materials. According to above table, school lacks sufficient teaching materials and the available teaching materials are also not useful for all the subjects. Quality education is not possible without effective teaching materials. Reference and teaching materials should be managed according to subjects.

f.) Management of source of finance:-

Information source: (Audit report 2070/71- One fiscal year)

S.N.	Particulars	Amount	Remarks
1	Grant from government	82,000	District education office
2	Grant from Society for helpless children	13,53,758	
3	Grant from Dharan municipality	36,000	

3. Identification of major problems:

Problem analyzing summary table:-

S.N.	Indicator group	Major problem	Reasons of problem
1	Class wise student's profile	Lack of effective education-learning	Unsuitable seat management of students, use of traditional teaching methodology
2	Situation of internal capability	Difficulties in school's administrative operation	Scarcity of economy, Lack of administrative training, lack of theoretical knowledge
3	Learning achievement of students	Low learning achievement	No regular classes, Not using the student focused education method, lack of teaching materials
4	Teachers' profile		No any teacher contract from government side
5	School operation management		Very low scale salary of teachers from private source
6	Physical infrastructure management	Incomplete infrastructure facility	Insufficient classrooms, lack of furniture according to the number of students, lack of separate toilets and pure drinking water, lack of boundary wall in school

Interpretation of statistics:-

The major problem is that school is still unable to get the contracted teachers from government. Similarly, school doesn't have any boundary wall, which is making school insecure.

PART 3

Formation of plan:

The community schools of Nepal are being run by traditional teaching-learning environment. They have lots of problems to run in modern teaching-learning environment. The problems of community schools are; not upgrading class or level, lack of grade, subject and level wise teachers, lack of classrooms and furniture according to number of students, lack of management for reference and teaching materials, no proper use of teaching materials in classroom etc. Because of above certain problems, they are lacking effective teaching-learning environment at school. Nevertheless, we should improve and create effective teaching-learning environment at school for the production of a skilled manpower for the nation. For this, we need a plan which is prepared by SIP.

Education is inner power (eye) of human being. Without education, they can't differ between day and night. Learning is a continuous process. It begins from cradle and ends in a grave. Most of the learned matters are practical and useful but some maybe useless and don't appear in daily life. Education is a source of knowledge. A rational or educated person can differ false and truth, useful and useless matters, then education is must for everybody.

Learning is a process which changes into positive behaviours of human beings. Everything is changing and our life also becoming modern. It is a since and technology age, education makes easy to tackle all kinds of problems. Due to the development of since and technology, the world has been limited in a room. We can do lots of things such as research, invention and others by using internet. Traditional teaching-learning activities maybe fail to keep touch international events and affairs. The globalization is another concept of this era. To be a competent skilled worker, he/ she should get a standard and quality education. The education system of Nepal has become a factory of producing unemployment. So, we should produce a skilled manpower and fulfill the demand of everybody by getting quality education.

The aim of this school has; to have well facilitated school building, capable in economy, to achieve quality education, to create very effective teaching-learning environment, which may be fulfilled within five years. For this, the school demands and cooperates to all persons as school family, headmasters, teachers, students and other all stakeholders; who are interested to connect with the development of the school.

a.) Determination of goal:-

S.N.	Improvement activity indicator	Current situation	Number of yearly goal (in numbers)				
			1st year	2nd year	3rd year	4th year	5th year
1	Office management (Primary contract teacher- Govt side)	Zero	2	1	1	1	1
2	Construction of furniture	Inadequate	50	50			
3	Construction of furniture	Inadequate		50	50		
4	Repair of furniture	Inadequate	20	20	20	20	20
5	Boundary wall	Inadequate	Planning				

b.) Financial goal- expenses:-

S.N.	Particular of activity	1st year (In Lakh)	2nd year (In Lakh)	3rd year (In Lakh)	4th year (In Lakh)	5th year (In Lakh)	Total in 5 years (In Lakh)
	Total investment amount	36.04	17.06	11.88	14.67	17.88	97.53
1	Teachers' salary	4.68	7.02	9.36	11.70	14.04	
2	Staff management	0.42	0.60	0.78	0.91	1.50	
3	Scholarship	0.32	0.36	0.40	0.46	0.48	
4	Textbook	0.14	0.18	0.22	0.26	0.30	
5	Stationery	0.15	0.20	0.25	0.30	0.35	
6	Teaching materials	0.10	0.15	0.20	0.25	0.30	
7	Building construction (Two rooms)		8.00				
8	Extracurricular activities	0.15	0.20	0.25	0.30	0.35	
9	Financial help	0.08	0.10	0.12	0.14	0.16	
10	Furniture construction		0.25	0.30	0.35	0.40	
11	Boundary wall construction	30.00					

* 1 Lakh= 1 hundred thousand

c.) Identification of detailed activities (five years):-

S.N.	Indicator of improvement program	Detail activity
1	Enhancement of educational achievement	Management of physical infrastructure (Furniture and rooms), internal activity, result evaluation
2	Physical infrastructure construction and improvement (Building)	New building construction, regular maintenance of old and weak building, boundary wall construction
3	Class management	Group division according to number of students
4	Teaching materials and technology management	Management of teaching materials
5	Educational management	Management of government teacher contract, management of operation of extracurricular activity, educational learning activity, regular student evaluation, scholarship management, prize management etc.
6	Finance management	Effort for extra grant from government, Grant from different organizations, management of private extra income of school

Interpretation of statistics:-

After discussion of school management committee, teachers and guardian committee, teachers and staffs, five years plan has been presented and implication of it. It depends on grand-in-aid of the government. It also plans to collect finance from local organization.

Name lists of current school management committee:

S.N.	Name	Designation
1	Radha Koirala	President
2	Sofi Baraily	Member
3	Ishu Tamang	Member
4	Chabilal Karki	Member
5	Lupindra Thapa Magar	Member
6	Baljit Rai	Member
7	Suraj Baraily	Member
8	Ramkumari katwal	Teacher representative
9	Parvat Sanjel	Member secretary (Principal)

Name lists of current teachers-guardian committee:

S.N.	Name	Designation
1	Ananta Prasad Khanal	President
2	Pratima Nepali	Member
3	Indira Pariyar	Member
4	Jeena BK	Member
5	Sita Rasaily	Member
6	Dil Kumari Kalikote	Member
7	Sita Rai	Member
8	Naumaya Rai	Member
9	Purnaa Rai	Member
10	Menuka Shrestha	Teacher representative
11	Parvat Sanjel	Member secretary (Principal)

Name lists of school improvement plan writing committee

S.N.	Name	Status
1	Radha Koirala	President of school mgmt committee
2	Ananta Prasad Khanal	President of teachers-guardian committee
3	Parvat Sanjel	Principal
4	Nisha BK	Student representative
5	Kumar Bayalkoti	Ex-teacher