

Report of Duhabi Home, Sunsari /Nepal November 2021

Local Donation Received during the month of November.

S. No	Donor	Donated Item	Approximate Amount
1.	Ganpati chewra mill	Beaten Rice-20 kg	1600/-
2.	Nikhil Mehta	Puffed Rice-10 kg	800/-
3.	Yogesh Agrawal	Noodles-1 cartoon	300/-
4.	Govind Agrawal	Cash for milk 93 litre	6750/-
5.	Duhabi Jaycees	Puffed rice-10kg, Noodles-1 cartoon, Beaten rice-20 kg, cookies-2 dozen and Rice-25 kg.	2470/-
6.	Total		9450/-



Local donations by JCI Duhabi



Board Meeting

On 24 november 2021 meeting held between chairman, secretary of Duhabi Children Home (DCH) and president, supervisor/ director of Stichting Shide Children Home Nederland (SSCHN).

Participants

- | | |
|-------------------------------------|------------------|
| • Mr. Keshav Raj Basistha Bhattarai | chairman DCH |
| • Mr. Henk Hooghuis | president SSCHN |
| • Mr. Ramesh Tamrakar | supervisor SSCHN |
| • Ramesh Thapa | secretary |
| • Aashu Kumar Mandal | manager DCH |

The meeting was hosted by mr. Ramesh Thapa secretary of DCH whereas the agendas were put by mr. Henk president of SSCHN and summarized by mr. Ramesh Tamrakar supervisor of SSCHN.

Report of Duhabi Home, Sunsari /Nepal November 2021

Discussing issues

Agendas were prepared by president and supervisor of SSCHN and discussed at conference.

Meeting with chairman, secretary of DCH on performance management.

While discussing the topic on performance management of DCH, there were some more topics to be discussed.



➤ Newsletter / yearly report

While discussing the topic about newsletter manager (Aashu Kumar Mandal) should prepare report before november and forward to higher authority mentioning the problem, success, financial report and report of children.

➤ Half yearly Newsletter / quarterly report

➤ Monthly report will be sent by manager by 5th of the month to supervisor of SSCHN.

Quarterly report should be prepared by manager with the help and proper discussion with Duhabi board and present to supervisor/ director of SSCHN.

➤ Appointment letter to staff members

Appointment letter will be prepared within 1st week of december mentioning salary, bonus, retirement date of each staff members.

➤ Child development plan

Child development plan should be filled up within 15th of december and forward file to higher authority for suggestion and correction if needed. If the work will not be completed within given time manager should provide explanation.

➤ Assets register

The assets register will be prepared using the format below, mentioning the actual cost and date of assets.

Date	Particulars	Cost Price	Depreciation	Balance after deducting depreciation

➤ Code of Conduct should be signed by DCH Board members and staff members.

Report of Duhabi Home, Sunsari /Nepal November 2021

President of SSCHN, director mr. Ramesh Tamrakar and Duhabi board members visited DCH on 23rd, 24th, 27th of november for the verification of collapsed wall, meeting with DCH board for different agendas.

On 30th of november 2021 president of SSCHN mr. Henk Hooghuis visited to DCH and discussed with manager for newsletter and on different agendas of home.

Detail agendas and resolutions report was presented earlier thus duplication is avoided.

Reports of children

Children remained fit and healthy during this month except Anoj.

Anoj got stomach pain for two days and can't go for his regular classes. He was taken to clinic nearby to Duhabi Home for examine. Proper medical treatment was given to him and after that he is well.

The school remained closed till 14th of november, on the occasion of Nepalese festivals Tihar, Chhath and Bhaitika.

The children remained at home and helped manager and mothers in cleaning home and making house beautiful.



Small children were busy in playing and they were involved at dance practice for Duesi Dhailo program.

By 17th of this month examination was started for small children like Siwani, Urmila, Karan, Karuna, Nishan, Ritan, Surya, Kailash and Jeet and others were having regular school classes.

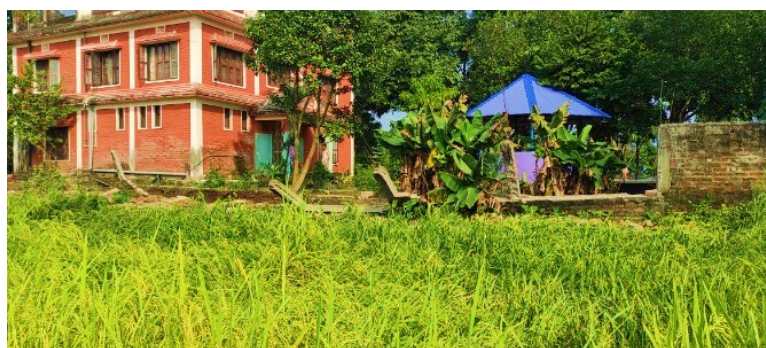
Siwani's brother visited to DCH for putting tika and mala on the occasion of Bhaitika, Jeet's grandmother visited to DCH.

All of them were seen friendly during the month, sometimes small children fight with each other while playing.

Toyaz did not followed rules of DCH he tries to escape from home whenever he gets chance.

Collapsed wall

DCH needs to rebuilt the collapsed wall due to a lot of rain water. People or any other animals can come inside from that side.



Report of Duhabi Home, Sunsari /Nepal November 2021

Celebration of festivals

Month was started with Nepalese festival Tihar, Bhaitika, Chhath puja. Children have celebrated Tihar by lighting Diya oil light, & candles.

Children were also involved in Duesi Bhailo program for three days nearby to Duhabi Home. Siwani, Deepa, Urmila and Anju helped home mother in arranging all the essential things for puja and welcoming Mata Laxmi at home. Small children were busy all day in playing and celebrating festival.



Education

The schools remained closed until 14th November on the occasion of Nepalese festivals.

Health

No children were fall as sick during this month but Anoj got stomach pain and he was taken for medical treatment. Others remained safe and healthy.

Hygiene

Cleanliness is done in regular basis.

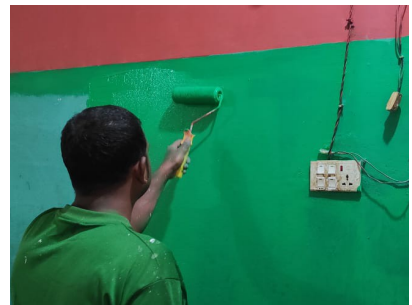


Child club programme

No formal program was done by child club during this month, informal meeting was held in the presence of the manager with president and vice president of Child club on different topics regarding organization.

Maintenance

This month, the interior of the Duhabi Home was painted. The carpet and windows curtains were also fixed in the children's room and office.



Safety measures

All the children were advised to bath regularly, wear mask while going outside and wash their hand frequently with soap and water to reduce the chance of corona virus, they were also said to wear warm clothes as the month is beginning of winter season.

New project

Duhabi home got assured from municipality and ward chairman to pay for the 16 pieces bed for children at Home. The carpenters are working at Home, for the qualitative product.

Feedback from staff about children

Mothers are much more aware for children. Winter has begun, thus children were advised to wear warm clothes and bath with warm water.



Report of Duhabi Home, Sunsari /Nepal November 2021

Staff Duhabi home

Staff of home worked for overall 30 days without being absent. Tuition teacher took holiday for 2 days for Tihar celebration and 2 days for Chhath celebration.

SHC

The stalemate with our partner ngo SHC has been solved recently and brought all the office things including table, cupboard, office files and documents to DCH for some period.

Points of attention

1. Furniture (low bed for children) work will be completed by 10th of december.
2. Technician/ engineer will be called for proper estimation and design for western collapsed wall.
3. Child development plan will be filled-up by OM with in 15th of december and submitted to higher authority.



Reported by
OM Aashu Kumar Mandal
4th December 2021