



Report of Duhabi Children Home
Sunsari / Nepal
covering the month of May 2026



Board Meeting

Regular Monitoring and Discussions

No formal meetings were held at the home during the month. However, the Chairman, Treasurer, and Secretary regularly visited the home and held discussions with staff members and children regarding ongoing activities, progress, and any issues requiring attention.

Board Meeting and Construction Expense Review

A board meeting was held in the presence of the Chairman and other board members. The main agenda of the meeting was to present and review all bills and vouchers related to the expenses incurred during the construction of the sitting area shed, which was supported by the Ward Office, Ward No. 5. Engineers from the municipality visited the construction site and found all the work to be completed satisfactorily. Additional expenses were also incurred for installing blocks at the main entrance area of Children Home. Approximately 20% of the total construction expenses need to be borne by (DHC).

Reports of Children

It was observed that some of the elder children were entering the kitchen area at night without the permission of the Home Mother or Kitchen Mother. It was also found that the children were opening the side door, which was usually locked from inside, and using kitchen items such as the gas cylinder, knives, and other utensils without proper supervision. This could lead to dangerous situations and safety risks.

After receiving this information from the Kitchen Mother, the Manager held a discussion with the children regarding the importance of following house rules and maintaining safety. The Counsellor also conducted a counselling session to make the children aware of the possible dangers of using kitchen equipment and utensils without proper knowledge and supervision. The children were encouraged to avoid entering the kitchen without permission and to prioritize their own safety and well-being.



After returning from the one-week meditation class, Urmila showed noticeable positive changes in her behavior. She actively supports and encourages other children to participate in meditation sessions and helps them maintain proper discipline during the practice.

The renewal of the organization's registration is due and needs to be completed with the District Administration Office and the Social Welfare Council in Kathmandu to ensure continued compliance with legal and regulatory requirements.

Different extracurricular activities were organized for the children at the home. Every Saturday, various games and recreational competitions were conducted to encourage participation and enjoyment. All younger children actively took part in activities such as sack races, pencil races, and book-on-head races. Dance competitions and other fun events were also organized. The children were enthusiastic and happy throughout the activities, and the events provided an enjoyable opportunity for learning, recreation, and social interaction.



Education

During the one-month school vacation following the final terminal examinations, the children remained actively engaged in their studies through regular tuition classes and learning activities. Their dedication and continuous academic support resulted in all children successfully passing their examinations and being promoted to the next grade. To prepare for the new academic session, new textbooks, notebooks, and other essential educational materials were purchased for all the children.

Staff Members

All staff members performed their duties throughout the month without taking leave on working days. The Office Manager remained actively involved in the home's operations and was present at the office even on Saturdays. During the school holiday period, the Office Manager was engaged in organizing staff meetings, discussing the children's needs and concerns, monitoring their behavioral progress with staff members, inspecting the storeroom before purchasing food supplies, checking the children's rooms, and encouraging both staff and children to participate in cleaning and maintenance activities. These efforts helped ensure the smooth operation of the home and the well-being of the children.

Hygiene

Cleanliness of the home, toilets, bathrooms, and kitchen was maintained on a regular basis throughout the month. The Home Mother cleaned the toilets and bathrooms twice daily, while the kitchen was cleaned four times a day following the preparation of breakfast and meals. Staff members remained highly focused on maintaining hygiene and sanitation standards. During the month, unused clothes and shoes were properly disposed of, and the terrace was thoroughly cleaned. In addition, the older children actively supported the staff in cleaning the home and its surrounding areas, helping to maintain a safe and healthy living environment.

Repair and maintenance

Due to strong winds and storms, Duhabi Home faced several challenges during the month. A large tree branch fell onto the road, damaging electrical wires and causing an electric pole to collapse, which resulted in a two-day power outage. Two laborers were hired to clear the fallen branches and bushes, while the Office Manager spent considerable time coordinating the repair work. The damaged electric pole and electrical wires were subsequently replaced, restoring the electricity supply and ensuring the safety of the surrounding area.



Local donations

S. No	Voucher no.	Donor	Donated item	Approximate amount	Amount in Euro
1.		Sugam Thapa and Shreya Shrestha	Rice-200kg, Vegetable oil- 20ltr, Cookies and Soap.	15,000	€86
2.		Ram Rai	Puffed rice-3kg, Noodles-1 cartoon and Beaten rice-2kg.	1,000	€5
3.		Total		15,500	€123

Reported by:
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